NORTHEAST MICHIGAN COMMUNITY MENTAL HEALTH AUTHORITY

SEPTEMBER BOARD MEETING

September 10, 2026
3:00 p.m.

400 Johnson St.
Alpena, MI 49707

(989) 356-2161 **(800) 968-1964**

NORTHEAST MICHIGAN COMMUNITY MENTAL HEALTH AUTHORITY BOARD
Meeting Agenda | Thursday, September 10, 2026 | 3:00 p.m.

MISSION STATEMENT
To provide comprehensive services and supports that enable people to live and work independently.

I. Call to Order

II. Roll call & Determination of a Quorum

III. Pledge of Allegiance

IV. Acknowledgement of Conflict of Interest

V. Information and/or Comments from the Public

VI. Approval of Minutes .... **(Pages 1 – 3)**

VII. September Monitoring Reports
1. Budgeting 01-004 .... **(Page 4)**

VIII. Board Policies Review
1. General Executive Constraint 01-001 [Review] .... **(Page 5)**
2. Compensation and Benefits 01-008 [Review] .... **(Page 6)**
3. Committee Structure 02-006 [Review & Self-Evaluate] .... **(Pages 7 – 8)**
4. Executive Director Search Process 03-005 [Review & Self-Evaluate] .... **(Pages 9 – 10)**
5. Chairperson's Role 02-004 [Review & Approve Revisions] .... **(Pages 11 – 12)**

IX. Linkage Reports
1. NMRE Board .... **(Verbal)**

X. Operations Report .... **(Page 13)**

XI. Board Chair's Report
1. Setting Perpetual Calendar .... **(Pages 14 – 15)**
2. Board Self-Evaluation Report .... **(Handout)**
3. CMHA Fall Board Conference – October 26 & 27 .... **(Verbal)**

XII. Executive Director's Report .... **(Verbal)**

XIII. Information and/or Comments from the Public

XIV. Information and/or Comments for the Good of the Organization

XV. Next NeMCMHA Board Meeting – Thursday, October 8, 2026, at 3:00 p.m.
1. Proposed October Items .... **(Page 16)**

XVI. Adjournment

Northeast Michigan Community Mental Health Authority
Board and Advisory Council Meeting – August 13, 2026

I. **Call to Order**
Chair Eric Lawson called the meeting to order in the Board Room at 3:00 p.m.

II. **Roll Call and Determination of a Quorum**

Present:	Dennis Bannon, Bonnie Cornelius, Lynnette Grzeskowiak, Charlotte Helman, Dana Labar, Eric Lawson, Lloyd Peltier, Anne Ryan, Terry Small.
Absent:	Bob Adrian, Jennifer Graham (Excused), Kara Bauer LeMonds,
Staff & Guests:	Carolyn Bruning, Rebekah Duhaime, Jason Lepper, Jared Kendziorski, Nena Sork, Kara Steinke

III. **Pledge of Allegiance**
Attendees recited the Pledge of Allegiance as a group.

IV. **Acknowledgement of Conflict of Interest**
No conflicts of interest were acknowledged.

V. **Information and/or Comments from the Public**
None were presented.

VI. **Approval of Minutes**
Moved by Charlotte Helman, supported by Lloyd Peltier, to approve the minutes of the July Board meeting. Motion carried.

VII. **MDHHS FY27 General Funds Contract – EGrAMS**
The Board received a handout for the FY27 MDHHS General Funds Contract, which Nena must sign electronically in EGrAMS. The General Funds budget for FY27 will be $1,202,787, the same as previous years.

Moved by Terry Small, supported by Lynnette Grzeskowiak, to approve signing the FY27 MDHHS General Funds Contract in EGrAMS. Roll Call: Ayes: Bonnie Cornelius, Lynnette Grzeskowiak, Charlotte Helman, Dana Labar, Eric Lawson, Lloyd Peltier, Anne Ryan, Terry Small; Nays: None. Absent: Bob Adrian, Jennifer Graham, Kara Bauer LeMonds. Motion carried.

VIII. **August Monitoring Reports**
1.Budgeting 01-004
Jared Kendziorski reported on revenue and expenses for the month ending June 30, 2026, with 75% of the year elapsed. Medicaid is underspent by $1.9 million and Healthy MI is overspent by $116,430, for a total underspent amount of $1,785,395 million. General Funds are underspent by $114,541 and BHH is underspent by $155,117.

2. Financial Condition 01-005
Jared reported the Agency currently has 46 days of operating expenses on hand.

3. Staff Treatment 01-003
The Board received the Turnover Report as a handout. Nena reported there has been a reduction in turnover, with an overall turnover rate of 18%.

4. Treatment of Individuals Served 01-002
The Board reviewed the Recipient Rights quarterly meeting minutes and activity report. Recipient Rights staff have been completing their annual site visits. Nena clarified that the reason intervention is grayed out for the

categories of Abuse, Sexual Abuse, and Neglect is that more serious discipline is required for these complaints. Many Confidentiality complaints do not require investigation as they are self-reported by staff.

IX. Board Policies Review

1. Chairperson's Role 02-004

Revisions will be made to Section 3 and brought back for Board approval in September.

2. Board Members' Per Diem 02-009

The Board reviewed the current per diem rates for the county commissioners in Alcona, Alpena, and Montmorency. Per the Mental Health Code, CMH board members cannot receive a higher per diem than their county commissioners.

3. Board Self-Evaluation 02-012

This policy outlines the Board's annual self-evaluation process which begins this month. There has not been a 100% return rate on self-evaluations for the last few years. Board members discussed that it is rare that a board does self-evaluations. All members were encouraged to complete their evaluation forms and return them.

X. Linkage Reports

1. Northern Michigan Regional Entity (NMRE) Board

The Board was reminded that the NMRE is the managed care entity that distributes funds to the five CMHs under their purview. The NMRE Board continued discussions of H.R.1 and progress at Northern Lakes CMHA.

2. Advisory Council

Anne reported they did not have a quorum, but they reviewed the Board's proposed FY27 Strategic Plan and discussed the upcoming Walk a Mile Rally in Lansing.

XI. Operations Report

Erin reported on operations for the month of July. Crisis walk-ins were down slightly at 20 and 52 prescreens were completed, resulting in 17 hospital admissions. Outpatient counseling numbers are going up as staffing has increased. The total of unduplicated individuals served in July was 998.

XII. Strategic Plan: Approve and Finalize

The Board reviewed the final draft of the FY27 Strategic Plan and did not have any further revisions.

Moved by Terry Small, supported by Dana Labar, to approve the FY27 Strategic Plan as presented. Motion carried.

XIII. Board Chair's Report

1. Executive Director's Evaluation

Moved by Bonnie Cornelius, supported by Charlotte Helman, to submit a positive evaluation for Executive Director Nena Sork for FY26. Motion carried.

Charlotte said it was an easy decision and that Nena models great leadership for the organization. Eric feels Nena is professional, sharp, and up to date. The Board praised her involvement in the defeat of the RFP and the creation of Bridge Health. Terry appreciates her ability to answer any and all questions and that she keeps their meetings efficient.

2. Begin Board Self-Evaluation

Board members are to return their completed forms to Rebekah Duhaime prior to the next Board meeting. The Board discussed the decrease in the return rate over the last several years.

XIV. Executive Director's Report

Nena reported on her activities over the last month. She held virtual town hall meetings for the direct care group home staff to answer questions about upcoming changes, and she will be repeating the virtual meetings in a few months. She has started presenting her annual reports to the county commissioners. The Agency closed early on July 29 to hold Annual Staff Training, and they were able to train 250 staff in one afternoon. Staff recognition, for staff who have reached milestone years of employment, was held the following day, which Terry attended. Nena will be setting up a meeting with Senator Hoitenga in September.

Terry and Nena met with the Alcona County Sheriff's Department regarding training a deputy to be a behavioral health worker. The Agency would pay half the deputy's salary, and as an employee, they would then have access to the Agency's electronic health records system, allowing them to better assist the Agency's individuals.

Nena discussed the budget surplus with the Board, and even after doing advance spending on necessary items, the Agency will still have a surplus at the end of the fiscal year. Nena asked the Board if they would approve a 3% staff retention payment for the September 3 pay date, and asked them to consider approving a staff reinvestment payment for the October 1 pay date, should there still be additional funds. These payments would help to offset the increasing healthcare costs for staff, as the Agency can only cover 80% of their premiums.

Moved by Dana Labar, supported by Bonnie Cornelius, to approve a 3% staff retention payment for the September 3 pay date, and a 3-6% reinvestment payment for the October 1 pay date. Roll Call: Ayes: Bonnie Cornelius, Lynnette Grzeskowiak, Charlotte Helman, Dana Labar, Eric Lawson, Lloyd Peltier, Anne Ryan, Terry Small; Nays: None. Absent: Bob Adrian, Jennifer Graham, Kara Bauer LeMonds. Motion carried.

Nena shared a letter the ACT team received from a family, praising staff and their efforts.

XV. Information and/or Comments from the Public

None were presented.

XVI. Information and/or Comments for the Good of the Organization

Lloyd asked that the draft meeting minutes be sent to him so he can better report on the Agency in his role as a Montmorency County Commissioner.

XVII. Next Meeting

The next meeting of the NeMCMHA Board is scheduled for Thursday, September 10, 2026, at 3:00 p.m.

1. Proposed September Agenda Items

The September agenda items were reviewed.

XVIII. Adjournment

Moved by Terry Small, supported by Lynnette Grzeskowiak, to adjourn the meeting. Motion carried.

This meeting adjourned at 4:22 p.m.

____

Bonnie Cornelius, Secretary

____

Lloyd Peltier, Vice Chair

Northeast Michigan Community Mental Health Authority
Statement of Revenue and Expense and Change in Net Position (by line item)
For the Tenth Month Ending July 31, 2026
83.3% of year elapsed

		Actual July Year to Date	Budget July Year to Date	Variance July Year to Date	Budget FY26	% of Budget Earned or Used
	Revenue					
1	State Grants	186,341.71	244,696.70	(58,354.99)	293,636.00	63.5%
2	Grants from Local Units	266,638.00	222,198.30	44,440	266,638.00	100.0%
3	NMRE Incentive Revenue	404,695.00	216,666.70	188,028	260,000.00	155.7%
4	Interest Income	19,205.78	5,833.30	13,372	7,000.00	274.4%
5	Medicaid Revenue	28,117,826.73	30,533,446.80	(2,415,620)	36,640,136.00	76.7%
6	General Fund Revenue	1,002,322.00	1,002,322.30	(0)	1,202,787.00	83.3%
7	Healthy Michigan Revenue	1,970,070.95	1,694,794.40	275,277	2,033,753.00	96.9%
8	3rd Party Revenue	380,646.19	333,333.30	47,313	400,000.00	95.2%
9	Behavior Health Home Revenue	541,689.07	333,333.30	208,356	400,000.00	135.4%
10	Food Stamp Revenue	87,047.26	79,641.60	7,406	95,570.00	91.1%
11	SSI/SSA Revenue	504,643.52	519,350.00	(14,706)	623,220.00	81.0%
12	Revenue Fiduciary	231,711.65	0.00	-	0.00	0.0%
13	Other Revenue	71,888.61	30,924.10	40,965	37,109.00	193.7%
14	**Total Revenue**	**33,784,726**	**35,216,541**	**(1,663,526)**	**42,259,849**	**79.9%**
	Expense					
15	Salaries	12,829,918.59	13,983,090.80	1,153,172	16,779,770.00	76.5%
16	Social Security Tax	497,470.79	602,299.30	104,829	722,759.00	68.8%
17	Self Insured Benefits	1,494,884.21	2,323,156.20	828,272	2,801,916.00	53.4%
18	Life and Disability Insurances	179,281.47	236,957.70	57,676	284,349.00	63.0%
19	Pension	1,171,086.41	1,229,629.10	58,543	1,475,555.00	79.4%
20	Unemployment & Workers Comp.	104,745.76	121,377.70	16,632	131,524.00	79.6%
21	Office Supplies & Postage	33,657.84	50,654.40	16,997	60,785.00	55.4%
22	Staff Recruiting & Development	1,388.10	6,125.00	4,737	7,350.00	18.9%
23	Community Relations/Education	44,297.18	55,750.00	11,453	66,900.00	66.2%
24	Employee Relations/Wellness	89,447.03	139,785.80	50,339	110,838.00	80.7%
25	Program Supplies	577,543.74	663,353.20	85,809	796,024.00	72.6%
26	Contract Inpatient	1,385,246.00	1,625,000.00	239,754	1,950,000.00	71.0%
27	Contract Transportation	1,055.00	11,687.50	10,633	14,025.00	7.5%
28	Contract Residential	4,990,901.00	5,065,915.00	75,014	6,079,098.00	82.1%
29	Local Match Drawdown NMRE	73,926.00	82,140.00	8,214	98,568.00	75.0%
30	Contract Employees & Services	6,749,079.00	6,830,086.70	81,008	8,196,104.00	82.3%
31	Telephone & Connectivity	190,559.60	225,000.00	34,440	270,000.00	70.6%
32	Staff Meals & Lodging	29,259.29	23,762.50	(5,497)	85,420.00	34.3%
33	Mileage and Gasoline	347,100.10	386,824.90	39,725	464,190.00	74.8%
34	Board Travel/Education	6,017.61	11,416.70	5,399	13,700.00	43.9%
35	Professional Fees	0.00	0.00	-	130.00	0.0%
36	Property & Liability Insurance	116,256.52	82,083.30	(34,173)	98,500.00	118.0%
37	Utilities	189,956.28	196,125.00	6,169	235,350.00	80.7%
38	Maintenance	218,579.93	167,750.00	(50,830)	201,300.00	108.6%
39	Interest Expense Leased Assets	32,767.49	30,395.10	(2,372)	36,474.00	89.8%
40	Rent	5,060.00	4,883.30	(177)	5,800.00	87.2%
41	Food	119,774.97	116,666.80	(3,108)	140,000.00	85.6%
42	Capital Equipment	0.00	0.00	-	0.00	0.0%
43	Client Equipment	21,340.49	33,333.30	11,993	40,000.00	53.4%
44	Fiduciary Expense	215,585.03	0.00		0.00	0.0%
45	Miscellaneous Expense	141,922.54	103,566.60	(38,356)	124,150.00	114.3%
46	Depreciation & Amoritization Expense	793,467.44	797,725.00	4,258	957,270.00	82.9%
47	MI Loan Repayment Program	3,000.00	10,000.00	7,000	12,000.00	25.0%
48	**Total Expense**	**32,654,575**	**35,216,541**	**2,777,551**	**42,259,849**	**77.3%**
49	**Change in Net Position**	**$ 1,130,151**	**$ (0)**	**$ 1,130,150**	**$ -**	**2.7%**

50	Contract settlement items included above:	
51	Medicaid Funds (Over) / Under Spent	$ 1,933,336
52	Healthy Michigan Funds (Over) / Under Spent	(186,490)
53	**Total NMRE (Over) / Under Spent**	**$ 1,746,846**
54	General Funds to Carry Forward to FY26	$ 50,116
55	General Funds Lapsing to MDHHS	45,574
56	**General Funds (Over) / Under Spent**	**$ 95,690**
57	Behavior Health Home Revenues	541,689
58	Behavior Health Home Expenses	(329,967)
59	BHH Funds (Over) / Under Spent	211,722
60	Total BHH (Over) / Under Spent	$ 211,722

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EXECUTIVE LIMITATIONS
(Manual Section)

GENERAL EXECUTIVE CONSTRAINT – POLICY 01-001

Board Approval of Policy	August 8, 2002
Policy Last Reviewed:	September 11, 2025
Last Revision to Policy Approved by Board:	September 12, 2019

●1 POLICY:

The Executive Director shall not allow any practice, activity, decision or organizational circumstance which is illegal, imprudent or in violation of commonly accepted business and professional ethics or in violation of contractual obligations.

●2 APPLICATION:

The Northeast Michigan Community Mental Health Authority Board

●3 DEFINITIONS:

●4 REFERENCES:

●5 FORMS AND EXHIBITS:

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EXECUTIVE LIMITATIONS
(Manual Section)

COMPENSATION AND BENEFITS – POLICY 01-008

Board Approval of Policy	August 8, 2002
Policy Last Reviewed:	September 11, 2025
Last Revision to Policy Approved by Board:	September 12, 2019

●1 POLICY:

With respect to employment, compensation and benefits to employees, consultants, contract workers and volunteers, the Executive Director may not cause or allow jeopardy to fiscal integrity or public image.

Accordingly, he or she may not:

1. Change his or her own compensation and benefits.
2. Promise or imply permanent or guaranteed employment.
3. Establish current compensation and benefits which:
   A. Deviate materially from the geographic or professional market for the skills employed.
   B. Create obligations over a longer term than revenues can be safely projected and, in all events subject to losses of revenue, in no event longer than one year with the exception of labor.
4. Establish or change pension benefits so the pension provisions:
   A. Cause unfunded liabilities to occur or in any way commit the organization to benefits which incur unpredictable future costs.
   B. Provide less than some basic level of benefits to all full time employees, though differential benefits to encourage longevity in key employees are not prohibited.
   C. Allow any employee to lose benefits already accrued from any foregoing plan.
   D. Treat the Executive Director differently from other comparable key employees.
   E. Are instituted without prior monitoring of these provisions.

●2 APPLICATION:

The Northeast Michigan Community Mental Health Authority Board

●3 DEFINITIONS:

●4 REFERENCES:

●5 FORMS AND EXHIBITS:

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GOVERNANCE PROCESS
(Manual Section)

COMMITTEE STRUCTURE – POLICY 02-006

Board Approval of Policy	August 8, 2002
Policy Last Reviewed:	September 11, 2025
Last Revision to Policy Approved by Board:	September 11, 2025

●1 POLICY:

A committee is a Board committee only if its existence and charge come from the Board, regardless of whether board members sit on the committee. Unless otherwise stated, a committee ceases to exist as soon as its task is complete.

1. Executive Committee
   A. Product: Research any proposed, pending and current legislation pertaining to mental health services in order to recommend a Board position.

      Product: all matters acted upon between Board meetings due to emergency situations.

   B. Authority: the Board of Directors.

2. Board Officers Nominating Committee
   A. Product: recommendations to the county's board of commissioners for appointment or re-appointment.

      Product: a slate of candidates to fill the positions of the Board's offices.

      Product: candidates for consumer or consumer representative appointments who meet the requirements of Section 222 (1) of the Mental Health Code.

   B. Authority: the Board of Directors

3. Recipient Rights Committee
   A. Product: advises the Board concerning implementation of policy as it relates to the Recipient Rights System and a review of the operations of the Recipients Rights office.

   B. Authority: required under Mental Health Code.

4. Advisory Council
   A. Product: advises the Board to help assure services are designed and offered in ways that reflect the individuals served wellbeing and interest. Areas of advice include Person-Centered Planning, Family-Centered Planning, consumer-run programs, individual choice and self-directed services, accommodations, etc.

      Product: a review of policies that relate to consumer services

      Product: a review and recommendation of any satisfaction surveys conducted for mental health services.

   B. Authority: 8 – 10 member council appointed through an application process. A stipend of $35 per meeting and mileage reimbursement at the current Board-approved rate.

●2 APPLICATION:

The Northeast Michigan Community Mental Health Authority Board

●3 DEFINITIONS:

●4 REFERENCES:

●5 FORMS AND EXHIBITS:

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BOARD STAFF RELATIONSHIP
(Manual Section)

EXECUTIVE DIRECTOR SEARCH PROCESS – POLICY 03-005

Policy Inception Date:	September 11, 2014
Policy Last Reviewed:	September 11, 2025
Last Revision to Policy Approved by Board:	September 12, 2019

●1 POLICY:
The purpose of this policy is to establish the conceptual framework for the Agency's succession planning efforts related to the Agency's Executive Director position.

1. **Board as sole decision maker:** The Agency's Executive Director succession planning effort recognizes the primacy of the Board of Directors as the decision makers who select the Agency's successor Executive Director. While they may draw on the views of others, as outlined below, the decision rests with the Board.

2. **Succession planning is a process not an event:** The Agency will take a number of steps, before the announcement of the departure of the incumbent Executive Director, to ensure succession planning is a deliberative process and not a reactive one, precipitated by this departure.

3. **Purpose of succession planning:** The Agency recognizes sound, early-on succession planning is needed when an organization's leadership changes to:

   - Ensure organizational **stability** by strengthening the Agency's culture around mission, values, capabilities, performance and partnerships. This approach reinforces two concepts:
     a. An Agency of the size, complexity and influence of this CMH succeeds by adhering to a rarely changing mission and set of values and not by frequent changes in direction or values.
     b. If dramatic changes in the Agency's direction are sought by the leadership of an organization, those changes should take place while the current leadership is in place.

●2 APPLICATION:
The Northeast Michigan Community Mental Health Authority Board

●3 DEFINITIONS:

●4 REFERENCES:
Executive Director Search Process – Timeline, Budget

Job Description – Executive Director

●5 FORMS AND EXHIBITS:

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GOVERNANCE PROCESS
(Manual Section)

CHAIRPERSON'S ROLE – POLICY 02-004

Board Approval of Policy	August 8, 2002
Policy Last Reviewed:	August ~~14~~13, ~~2025~~2026
Last Revision Approved by the Board:	~~August 12, 2021~~September 10, 2026

●1 POLICY:

The Chairperson assures the integrity of the board's process and, secondarily, occasionally represents the board to outside parties. The Chairperson is the only board member authorized to speak for the board (beyond simply reporting board decisions), other than in rare and specifically authorized instances.

1. The job result of the Chairperson is that the board behaves consistent with its own rules and those legitimately imposed upon it from outside the organization.

   A. Meeting discussion content will only be those issues which, according to board policy, clearly belong to the board to decide, not the Executive Director.

   B. Deliberation will be fair, open, and thorough, but also efficient, timely, orderly, and kept to the point.

2. The authority of the Chairperson consists in making decisions that fall within the topics covered by board policies on Governance Process and Board-Executive Director Relationship, except where the board specifically delegates portions of this authority to others. The Chairperson is authorized to use any reasonable interpretation of the provisions in these policies.

   A. The Chairperson is empowered to chair board meetings with all the commonly accepted power of that position (e.g., ruling, recognizing). The Chairperson may invoke Robert's Rules of Order.

   B. The Chairperson has no authority to make decisions about policies created by the board within Ends and Executive Limitations policy areas. Therefore, the Chairperson has no authority to supervise or direct the Executive Director.

   C. The Chairperson will represent the board to outside parties in announcing board-stated positions and in stating Chair decisions and interpretations within the area delegated to him or her.

D. The Chairperson may delegate this authority but remains accountable for its use.

3. Any person desiring to address the Board, either as an individual or on behalf of a group, shall be requested to identify him/herself by name and residence county and his/her group if he/she represents one. He/she shall then state his/her reason for addressing the Board and may be limited in their remarks to three minutes on matters within jurisdiction of the Board.~~ at which time a~~ A brief supporting the points may be submitted to the Board for its consideration; provided, however, that individual employees of the ~~Board~~ Agency shall have exhausted administrative procedures before making the request to address the Board on specific matters which shall have had administrative review. The presiding officer may also extend the period of time with approval of the Board. All questions presented by any person to either the Board or any member of the staff shall be answered in a manner as determined by the presiding officer.

   If a Board member has a question or concern about anything presented in a meeting, the Board may direct the Chair, through a motion and vote, to gather more information and report back to the Executive Committee or the full Board.

●2 APPLICATION:

The Northeast Michigan Community Mental Health Authority Board

●3 DEFINITIONS:

●4 REFERENCES:
Board By-Laws
Roberts Rules of Order

●5 FORMS AND EXHIBITS:

	Program		Consumers served August 2026 (8/1/26 - 8/31/26)	Consumers served in the Past Year (9/1/25 - 8/31/26)	Running Monthly Average(year) (9/1/25 - 8/31/26)
1	**Access**	**Routine**	36	524	36
		Emergent	0	1	0
		Urgent	0	2	0
	Crisis		26	423	26
	Prescreens		61	604	61
2	**Doctors' Services**		371	1080	375
3	**Case Management**				
	Older Adult (OAS)		61	111	69
	MI Adult		68	220	66
	MI ACT		14	30	16
	Home Based Children		37	81	33
	MI Children's Services		55	135	52
	IDD		150	309	140
4	**Outpatient Counseling**		108(27/81)	269	70
5	**Hospital Prescreens**		61	604	47
6	**Private Hospital Admissions**		11(2/9)	224	16
7	**State Hospital Admissions**		0	2	0
8	**Employment Services**				
	IDD		49	70	47
	MI		25	94	36
	Touchstone Clubhouse		77	90	70
9	**Peer Support**		39(5/34)	74	43
10	**Community Living Support Services**				
	IDD		88	94	84
	MI		60	96	57
11	**CMH Operated Residential Services**				
	IDD Only		46	47	46
12	**Other Contracted Resid. Services**				
	IDD		36	38	37
	MI		26	30	27
13	**Total Unduplicated Served**		985	2098	973

County	Unduplicated Consumers Served Since September 2025
Alcona	221
Alpena	1233
Montmorency	257
Presque Isle	304
Other	67
No County Listed	16

NORTHEAST MICHIGAN COMMUNITY MENTAL HEALTH
BOARD ANNUAL CALENDAR (10/01/26 – 09/30/27)

Month	Item	Action
October	Annual Board Planning Cycle 02-007	Policy Review & Board Self-Evaluation
	Executive Director Job Description 03-003	Policy Review & Board Self-Evaluation
	Monitoring Executive Director Performance 03-004	Policy Review & Board Self-Evaluation
	Ends 04-001	Policy Review
	Budgeting 01-004 (Monthly Finance Report)	Review Monitoring Report
	Budget Public Hearing	Activity
November	Staff Treatment 01-003	Policy Review
	Treatment of Individuals Served 01-002	Policy Review
	Treatment of Individuals Served 01-002 (Recipient Complaint Log)	Review Monitoring Report
	Budgeting 01-004 (Monthly Finance Report)	Review Monitoring Report
	Financial Condition 01-005 (Quarterly Balance Sheet)	Review Monitoring Report
	Ends 04-001	Review Monitoring Report
	Educational Session – Annual Compliance Report	Presentation
	Nominations Committee Makes Recommendations to Counties	Activity
December	Grants or Contracts 01-011	Policy Review
	Board Member Recognition 02-011	Policy Review & Board Self-Evaluation
	Board Member Orientation 02-015	Policy Review & Board Self-Evaluation
	Budgeting 01-004 (Monthly Finance Report)	Review Monitoring Report
	Grants or Contracts 01-011	Review Monitoring Report
	Bylaw Changes	Bylaw Review
January	Emergency Executive Succession 01-006	Policy Review
	Executive Director Role 03-001	Policy Review & Board Self-Evaluation
	Emergency Executive Succession 01-006 (Executive Director Report)	Review Monitoring Report
	Budgeting 01-004 (Monthly Finance Report)	Review Monitoring Report
February	Delegation to the Executive Director 03-002	Policy Review & Board Self-Evaluation
	Asset Protection 01-007	Policy Review
	Board Committee Principles 02-005	Policy Review & Board Self-Evaluation
	Treatment of Individuals Served 01-002 (Recipient Rights Log)	Review Monitoring Report
	Staff Treatment 01-003 (Turnover Report)	Review Monitoring Report
	Budgeting 01-004 (Monthly Finance Report)	Review Monitoring Report
March	Budgeting 01-004	Policy Review
	Board Members' Ethical Code of Conduct 02-008	Policy Review & Board Self-Evaluation
	Budgeting 01-004 (Monthly Finance Report)	Review Monitoring Report
	Board Member Recognition	Activity
	Nominations Committee Meets to Develop Slate of Officers	Activity
April	Election of Officers	Activity
	Financial Condition 01-005	Policy Review
	Governing Style 02-002	Policy Review & Board Self-Evaluation
	Cost of Governance 02-013	Policy Review & Board Self-Evaluation
	Communication and Counsel to the Board 01-009	Policy Review
	Budgeting 01-004 (Monthly Finance Report)	Review Monitoring Report
	Communication & Council 01-009	Review Monitoring Report
	Financial Condition 01-005 (CPA Audit)	Review Monitoring Report
	Asset Protection 01-007 (CPA Audit)	Review Monitoring Report
May	Board Job Description 02-003	Policy Review & Board Self-Evaluation
	Board Core Values 02-014	Policy Review & Board Self-Evaluation
	Disclosure of Ownership 02-016	Policy Review & Board Self-Evaluation
	Treatment of Individuals Served 01-002 (Recipient Rights Log)	Review Monitoring Report
	Budgeting 01-004 (Monthly Finance Report)	Review Monitoring Report
	Financial Condition 01-005 (Quarterly Balance Sheet)	Review Monitoring Report
	Begin Strategic Planning with Environmental Scan	Presentation

Month	Item	Action
June	Continue Strategic Planning with Ends Focus	Activity
	Ends 04-001	Review Monitoring Report
	Ends Discussion 04-001	Discuss
July	Community Resources 01-010	Policy Review
	Public Hearings 02-010	Policy Review & Board Self-Evaluation
	Budgeting 01-004 (Monthly Finance Report)	Review Monitoring Report
	Asset Protection 01-007 (Insurance Reports)	Review Monitoring Report
	Community Resources 01-010 (Collaboration Report)	Review Monitoring Report
	Finalize Planning Session with Ends Setting	Presentation
	Prepare for Executive Director Evaluation	Activity
August	Chairperson's Role 02-004	Policy Review & Board Self-Evaluation
	Board Members Per Diem 02-009	Policy Review & Board Self-Evaluation
	Board Self-Evaluation 02-012	Policy Review & Board Self-Evaluation
	Treatment of Individuals Served 01-002 (Recipient Complaint Log)	Review Monitoring Report
	Staff Treatment 01-003 (Turnover Report)	Review Monitoring Report
	Budgeting 01-004 (Monthly Finance Report)	Review Monitoring Report
	Financial Condition 01-005 (Quarterly Balance Sheet)	Review Monitoring Report
	Executive Director Evaluation Process	Activity
	Begin Self-Evaluation	Activity
	FY28 – Determine Necessity of Economic Opener for Executive Director's Contract	*Activity*
September	General Executive Constraint 01-001	Policy Review
	Compensation & Benefits 01-008	Policy Review
	Executive Director Search Process 03-005	Policy Review & Board Self-Evaluation
	Committee Structure 02-006	Policy Review & Board Self-Evaluation
	Budgeting 01-004 (Monthly Finance Report)	Review Monitoring Report
	Annual Planning Cycle (Set Perpetual Calendar)	Activity
	Finalize Self-Evaluation	Activity
	FY28 – (Optional) Economic Opener for Executive Director's Contract	*Activity*

OCTOBER AGENDA ITEMS

<u>Budget Public Hearing</u>

<u>Policy Review & Self-Evaluation</u>
Annual Board Planning Cycle 02-007
Executive Director Job Description 03-003
Monitoring Executive Director 03-004

<u>Monitoring Reports</u>
01-004 Budgeting
01-008 Compensation and Benefits

<u>Educational Session</u>
TBD