QUALITY IMPROVEMENT IDEA(S)

Define a system or a process that needs improvement: _____

_____

_____

_____

_____

_____

_____

List staff/department/division/agencies affected by the process: _____

_____

_____

_____

Explain any efforts made towards improving this system or process: _____

_____

_____

_____

_____

Are you aware of a system or process that works successfully and if so, please describe it? _____

_____

_____

Would you be interested in participating in the improvement process? ☐ Yes ☐ No

Who should receive the Review Team's response? ☐ Employee ☐ Department

☐ Division ☐ Bulletin Board

Specifically: _____

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Name: _____

Department/Division: _____ **Date:** _____

Date Received: _____ **Date action taken:** _____

☐ **Accepted by CQI** ☐ **Requires Further clarification** ☐ **Not a CQI issue**

☐ **Referred to:** _____