

Northeast Michigan Community Mental Health Authority Board

Board Meeting

September 13, 2012

I. Call to Order

Chair Gary Nowak called the meeting to order in the Board Room at 3:00 p.m.

II. Roll Call and Determination of a Quorum

Present: Linda Canfield, Virginia DeRosia, Roger Frye, Marie LaLonde, Terry Larson, Tom Mullaney, Gary Nowak, Tom Young

Absent: Richard Anderson, Alan Fischer (excused), Judy Hutchins (excused), Pat Przeslawski (excused)

Staff & Guests: Carolyn Bruning, LeeAnn Bushey, Lynne Fredlund, Ruth Hewett, Cheryl Jaworowski, Becky Lahner, Cathy Meske, Barbara Murphy, Maureen Sweet, Tony White, Kristopher Toy, Colleen Wieschowski, Dick Wiitala, Peggy Yachasz,

III. Information and/or Comments from the Public

There were no comments or information presented.

IV. Consent Agenda

1. Approval of Minutes

2. Contracts

a. FY12-13 Supportive Housing Program Grant – Homeless

b. FY12-13 Supportive Housing Program Grant – Chronic Homeless

Moved by Roger Frye, supported by Linda Canfield, to approve the Consent Agenda as presented. Roll call vote: Ayes: Linda Canfield, Virginia DeRosia, Roger Frye, Marie LaLonde, Terry Larson, Tom Mullaney, Gary Nowak, Tom Young; Nays: None; Absent: Richard Anderson, Alan Fischer, Judy Hutchins, Pat Przeslawski. Motion carried.

V. FY12-13 Budget Hearing

Tony White prefaced the Budget hearing noting that funding levels for next fiscal year for both Medicaid and General Funds are still unknown. The contract with the Department that will be discussed later in this meeting does not include the funding amount. The budget presented is based upon assumptions.

Cheryl Jaworowski reviewed each element of the budget with board members. She noted the expenditure budget is based upon input from supervisors and does not include any expansion items. Budget line items reflecting increases are influenced by shifts or economic increases.

Richard Anderson arrived at 3:05 p.m.

Cheryl Jaworowski reported the salaries line item assumes that every approved position is filled 365 days; noting this rarely happens. Vacant positions take time to refill and staff utilizing short-term disability benefits wages also result in lapsed salaries. She notes the contracted residential budget has increased based upon increased usage in the MI Adult population and greater utilization of self-determination. Cheryl Jaworowski reported there will be three vehicles requested and one be based in Alpena, one in Hillman and one in Rogers City due to increased demand.

Cheryl Jaworowski reviewed the Expenditure Budget by program. She notes there are two contracted positions in the budget that would be converted to regular full-time employees, which

include benefits. She reviewed each of the programs where staffing for the full year have affected the budget.

Capital purchases were reviewed with Board members. Tom Mullaney inquired about the process utilized in purchasing vehicles. Bids are received for vehicles and it was noted due to the need for customization for lifts and high-tops, sometimes bid opportunities are limited for some vendors. Cheryl Jaworowski addressed the Cambridge kitchen re-construction which was anticipated to occur during this fiscal year but due to staff illness had been postponed.

Cheryl Jaworowski reviewed the staffing budget positions with Board members.

Moved by Linda Canfield, supported by Virginia DeRosia , to adopt the FY12-13 Budget. Roll call vote: Ayes: Richard Anderson, Linda Canfield, Virginia DeRosia, Roger Frye, Marie LaLonde, Terry Larson, Tom Mullaney, Gary Nowak , Tom Young; Nays: None; Absent: Alan Fischer, Judy Hutchins, Pat Przeslawski. Motion carried.

VI. September Monitoring Reports

1. Budgeting 01-004

Cheryl Jaworowski reviewed the Statement of Revenue and Expense for month ending July 2012. Cheryl Jaworowski noted the Medicaid budget is underspent by \$1.3 million and General Funds are overspent by \$71,209.

Moved by Virginia DeRosia, supported by Tom Young, to accept the September monitoring report as presented. Motion carried.

VII. FY11-12 MDCH Contract Amendment #2

Tony White reported this amendment adds the Compliance Examination Guideline revisions to the contract. Action for approval of this amendment is combined with the next agenda item.

VIII. FY12-13 MDCH Contract

Tony White reported this contract is for next fiscal year; however, the actual dollar amount has not been released yet. The changes in this contract are minor language revisions.

Moved by Richard Anderson, supported by Marie LaLonde, to authorize the Director to execute the FY11-12 MDCH Contract Amendment #2 and the FY12-13 MDCH Contract. Roll call vote: Ayes: Richard Anderson, Linda Canfield, Virginia DeRosia, Roger Frye, Marie LaLonde, Terry Larson, Tom Mullaney, Gary Nowak , Tom Young; Nays: None; Absent: Alan Fischer, Judy Hutchins, Pat Przeslawski. Motion carried.

IX. Board Policies Review

1. Annual Board Planning Cycle 02-007

Board members reviewed this policy and had no comments or suggested revisions.

2. Executive Job Description 03-003

Board members reviewed this policy and had no comments or suggested revisions.

3. Monitoring Executive 03-004

Board members reviewed this policy and had no comments or suggested revisions.

X. Linkage Reports

1. Northern Affiliation

a. Affiliation Board Meeting Update

Tony White reported he, Ed LaFramboise and Gary Nowak attended the last Affiliation Board meeting. Reports from the various departments were presented. Mr. White reported Fred Henthorne of the Access Center provided a cameo of the intake process a consumer experiences during a call.

The Day of Education is scheduled Friday, October 12 in Gaylord. The NMSAS Recovery Council will be doing a panel discussion at that event.

2. MACMHB

a. PIHP Alignment

Maps were distributed to Board members numbered 0-3 addressing the proposed realignment of the PIHPs. The map labeled "0" is the current division of PIHPs in the State of Michigan. The State intends to reduce the number of PIHPs by half, from 18 to 9. The map labeled "1" was one of the first maps discussed. This map would place Northeast in an East Michigan region with larger cities such as Saginaw and Flint. This alignment is supposed to reflect boundaries of the health plans; however, health services vary to such a degree within that area it would not be a favorable division.

The map labeled "2" would combine the lower peninsula counties located north of M-55. This division would fit the health delivery more closely. It would include the Northern Lake and Central Wellness CMH boards with the current Northern Affiliation. Tony White noted map labeled "3" also puts the counties located north of M-55 so this map would also suit our needs and avoid splitting the current Northern Affiliation.

Mr. White noted this does not take into account the Poleski Bills, which fold in the responsibilities of the Coordinating Agencies (CAs) into the PIHPs. Terry Larson reported the NMSAS agency has issued a position paper that addresses the fear of the substance abuse population getting lost if this bill passes and the CAs get rolled into the PIHPs. Mr. Larson reported NMSAS is made up of a 30-county region. Tony White reported the Poleski Bills are still in the development stages and action on the bills may be delayed until the dual eligible coverage issues are resolved.

Tony White reported Ed LaFramboise is attending a meeting in Lansing this date where the discussion of these issues are underway. He also reported Alexis Kaczynski is on the workgroup involved in the realignment and will be able to provide further details at the planning session.

b. Fall Board Conference – October 15 & 16 – Grand Traverse Resort

Board members need to get their requests in if they plan to attend. Right now there are four attending.

XI. Chair's Report

1. Strategic Planning Session Reminder [Montmorency County – Brush Creek Mill]

The agenda for the planning session was distributed this evening. Terry Larson and Tom Young are unable to attend.

2. Perpetual Calendar Adoption

This calendar was reviewed at the August Board meeting. This calendar needs to be adopted for the next fiscal year.

Moved by Richard Anderson, supported by Tom Young, to adopt the Perpetual Calendar as presented. Motion carried.

XII. Director's Report

1. 2nd Avenue Re-Usage as a Leased Handicap Accessible Duplex

Tony White reported since the relocation of the offices from the 2nd Avenue facility to Fletcher Street, this home has been empty and the Board has approved marketing the property. In the meantime, a need has been identified relating to consumer needs for placement in the community. Cathy Meske reports the consumers placed out-of-area are

now costing \$650/\$350 per day. The recommendation is to convert the building to a duplex which would require up to \$20,000.

Moved by Roger Frye, supported by Linda Canfield, to authorize the expenditure to convert 2nd Avenue into a duplex, handicap accessible facility. Roll call vote:
Ayes: Richard Anderson, Linda Canfield, Virginia DeRosia, Roger Frye, Marie LaLonde, Terry Larson, Tom Mullaney, Gary Nowak, Tom Young; Nays: None; Absent: Alan Fischer, Judy Hutchins, Pat Przeslawski. Motion carried.

2. QI Council Update

The minutes of this meeting were included in the mailing.

XIII. Information and/or Comments from the Public

There was no comments provided.

XIV. Next Meeting – Thursday, October 11 at 3:00 p.m.

The next regularly scheduled meeting of Northeast Michigan Community Mental Health Authority Board will be held Thursday, October 11, 2012 at 3:00 p.m. Board members were reminded the Planning Session is scheduled for next Wednesday at the Brush Creek Mill in Hill beginning at 3:00 p.m.

1. Set October Agenda

This will be a light month due to the adjustments of the monitoring reports [due to the postponement of the Strategic Planning session last May].

2. Meeting Evaluation

Linda Canfield noted this meeting was informative and there was a lot of good discussion. Roger Frye applauded the Accounting Department in compiling the budget hearing.

XV. Adjournment

Moved by Richard Anderson, supported by Virginia DeRosia, to adjourn the meeting. Motion carried. This meeting adjourned at 3:55 p.m.

[signed by Alan Fischer on 10/11/12]
Alan Fischer, Secretary

[signed by Gary Nowak on 10/11/12]
Gary Nowak, Chair

Diane Hayka
Recorder