

Northeast Michigan Community Mental Health Authority Board

Board Meeting

July 19, 2012

I. Call to Order

Chair Gary Nowak called the meeting to order in the Board Room at 3:00 p.m.

II. Roll Call and Determination of a Quorum

Present: Linda Canfield, Virginia DeRosia, Alan Fischer, Roger Frye, Judith Hutchins, Terry Larson, Tom Mullaney, Gary Nowak, Tom Young

Absent: Richard Anderson, Marie LaLonde, Patricia Przeslawski (excused)

Staff & Guests: Carolyn Bruning, LeeAnn Bushey, Danica Dumsch, Amy Fitzpatrick, Cheryl Jaworowski, Jessica Krueger, Margie Hale-Manley, Ruth Hewett, Ed LaFramboise, Megan MacKenzie, Cathy Meske, Donna Morgan, Daniel Spaulding, Tony White

III. Educational Session – Peer Mentoring for People with Developmental Disabilities

Donna Morgan, Employment Specialist, introduced Daniel Spaulding, Peer Mentor to the Board. Donna explained he is currently in training to be a peer mentor for people with developmental disabilities. In describing his role, Dan notes a peer mentor is a person with a disability who has learned life lessons and therefore can assist others with disabilities in problem solving. A peer mentor encourages and supports others to achieve independent living. He reports that confidentiality of such discussions with other consumers be respected. Dan noted that as a part of his training, he must complete an internship at a Community Mental Health organization that could take two to three months to finish. Once the internship is complete, the Michigan Developmental Disabilities Council will provide the certification.

Cathy Meske explained how peer mentoring differs from peer support services. Peer mentors will work to encourage those consumers with developmental disabilities, while peer support is focused upon mental illness. She also reported the Department of Community Health will soon provide suicide prevention training for consumers with developmental disabilities. Cathy Meske also noted that the peer support specialists in the mental illness division have been very successful. Linda Canfield noted it is very encouraging to see consumers who have experienced illnesses or disabilities being used in these positive ways.

Marie LaLonde arrived at 3:10 p.m.

IV. Information and/or Comments from the Public

Cathy Meske introduced new staff to the Board: Danica Dumsch, MSW, started in the OBRA/Geriatric Department, became casemanager and is now the supervisor for adult casemanagement; Megan MacKenzie, RN casemanager; Amy Fitzpatrick, MSW casemanager, and Jessica Krueger, BSW casemanager. Cathy Meske noted Jessica is working in the Harrisville office to provide casemanagement services.

V. Consent Agenda

1. Approval of Minutes

Moved by Linda Canfield, supported by Virginia DeRosia, to approve the Consent Agenda as presented. Motion carried.

VI. August Monitoring Reports

1. **Treatment of Consumers 01-002**

Ruth Hewett referred the board to the minutes of the July 11 meeting of the Recipient Rights Committee which included the quarterly Rights Activity Report. Board members reviewed the material and had no questions.

2. **Treatment of Staff 01-003**

Tony White reported this semi-annual report addresses the first half of the current fiscal year. The agency turnover rate for that period is 6%, which he noted is lower than the national average for similar organizations.

3. **Budgeting 01-004**

Cheryl Jaworowski reviewed the Statement of Revenue and Expense for month ending May 2012. She notes the Medicaid contract is underspent by \$990,574 and that the agency will almost certainly lapse at least this much Medicaid back to the Northern Affiliation. She reported that the agency's General Funds are overspent by \$4,630 at this point in the year and that efforts were underway to correct this.

4. **Financial Condition 01-005**

Cheryl Jaworowski reviewed the Statement of Net Assets and Change in Net Assets with Board members. She noted the previous report had an error that has been corrected with this report. The amount of unrestricted net assets is 9.8% which would allow for operation for 36 days.

Tom Mullaney inquired about bad debt expense. Cheryl Jaworowski reported there is a line item to address bad debt usually projected at \$6,000 or less per year. She notes our experience is quite low since few consumers have an "ability-to-pay" according to the provisions of the Mental Health Code.

Moved by Roger Frye, supported by Marie LaLonde, to accept the August monitoring reports as presented. Motion carried.

VII. Board Policies Review

1. **Chairperson's Role 02-004**

Board members reviewed this policy and had no comments or suggested revisions.

2. **Board Member Per Diem 02-009**

Board members reviewed this policy and had no comments or suggested revisions.

3. **Board Self-Evaluation 02-012**

This policy addresses self-evaluation of the Board. Tony White reported an excerpt of the Board's minutes addressing the self-evaluation of policies over the past year were included in the mailing. *Moved Tom Young, supported by Linda Canfield, to continue the policies as presented noting there were no changes necessary.* Motion carried.

VIII. Linkage Reports

1. **Michigan Department of Community Health**

a. **Dual Eligible Update (Moved up from Director's Report)**

Tony White requested this agenda item be addressed prior to discussion about the board's Legislative Event planning and Strategic Planning process.

He noted that the Supreme Court decision to uphold federal healthcare reform included a surprise element that may further complicate planning: the Court struck down the

requirement that the Stats must expand Medicaid for those up to 400% of the federal poverty level or lose all federal Medicaid matching funds. This effectively makes that expansion optional; At this point, how Michigan will address matter is unknown. It had been assumed that this expansion of Medicaid would cover many, if not most, of those now covered by this agency with state general funds. The attraction to expand will be that the federal government will pay 100% for the first few years of this expansion and then 90%. The risk is that these match ratios could be changed later.

The more immediate issues are the dual eligible proposal and the Poleski bills. The Poleski bills have been passed by the House and are now the subject of a Legislative workgroup has been established to develop a recommendation to consolidate the responsibilities and functions of the Substance Abuse Coordinating Agencies into the PIHPs. This has raised many issues and concerns about the structure, number and regions to be served by these new PIHPs. Mr. White reviewed with the board the notes from the first meeting of this workgroup, noting that the CMH system was represented by Alexis Kaczynski, Northern Affiliation, Jeff Patton, Kalamazoo, and Alan Bolter of the Board Association. These CMHSP representatives highlighted the need to preserve the sole-source status of the CMH system and the Mental Health Code requirements regarding representation on governance boards; they also recommended using the "regional entity" described in Chapter 2 of the Mental Health Code for legal basis. Representative from the Michigan Association of Counties (MAC) recommended that each county included in a PIHP would appoint board members. The next meeting is scheduled for July 31; a recommendation is expected by the end of August.

2. MACMHB

a. Regional Board Member Forum Update

Gary Nowak reported that there were very informative presentation given regarding examples of local Northern Michigan approaches to primary care and behavioral healthcare integration. Tony White offered to present information to the board about the Northeast Michigan Behavioral Health Initiative, primarily funded by the Kellogg Foundation; this is a multi-agency (20+) Northeast Michigan effort to address the healthcare needs of children, especially those without insurance or other healthcare coverage.

Tom Young noted the Cracker-barrel session was good; two board members discussed their struggles with obstacles to employment and regaining independent living following a nursing home stay.

3. Legislative Event Planning

Given the discussion above, Mr. White suggested this be postponed until there is more known about the resolution of the Poleski bills and dual eligibles issue; this would allow the board to use this opportunity to discuss the impact of such proposals with the area's Legislators.

IX. Chair's Report

1. Strategic Planning Session [Montmorency County – Brush Creek Mill]

Gary Nowak reported based on the discussion above this will be postponed to at least September and possibly longer if needed.

Board members concurred to allow Gary Nowak, Tony White and Ed LaFramboise to determine the date for the strategic planning.

2. Paperless Payroll

Gary Nowak reported the agency is transitioning to a paperless payroll system. He noted board members need to enroll in order to arrange access their per-diem and other payments. He suggested training be set up to review for those needing it. Tony White will arrange for Lisa Anderson to demonstrate this at the August meeting.

3. Board Self-Evaluation

This was somewhat addressed in the policy review.

X. Director's Report

1. Dual Eligible Update

(Addressed under Linkage Reports – MACMHB)

2. FQHC/CMH Integrated Services Update

Tony White reported this is in follow up to discussions last month related to the Board being a payor of last resort for services provided to those not covered by Medicaid and with no ability to pay for those services. He reported language has been drafted and submitted to the Alcona Health Center and Thunder Bay Community Health Services for review. It is hoped this will be in place for the next school year.

3. Harrisville Home Lease Renewal

Cheryl Jaworowski noted there is no rent increase included in the renewal of this lease.

Moved by Marie LaLonde, supported by Linda Canfield, to approve the Lease Agreement with DTW Properties for \$1,628.27per month as presented. Roll call vote: Ayes: Linda Canfield, Virginia DeRosia, Alan Fischer, Roger Frye, Judy Hutchins, Marie LaLonde, Terry Larson, Tom Mullaney, Gary Nowak, Tom Young Nays: None; Absent: Richard Anderson, Pat Przeslawski. Motion carried.

4. QI Council Update

Tony White reported the minutes of the June meeting were included in the mailing.

XI. Information and/or Comments from the Public

Cheryl Jaworowski requested that if Strategic Planning is conducted in September the public hearing for the fiscal year 2013 budget will need to be considered by the board as well. It was the consensus of board members that both activities could be accommodated.

XII. Next Meeting – Thursday, August 9 at 3:00 p.m.

The next regularly scheduled meeting of Northeast Michigan Community Mental Health Authority Board will be held Thursday, August 9, 2012 at 3:00 p.m. in the Board Room.

1. Set August Agenda

With the strategic planning postponed to at least September, the August meeting will be those items normally covered in September. Judy Hutchins inquired the process of funding for the Drop-In Center noting the grant funding ends September 30, 2012. Cathy Meske reported rates need to be established by the Bay View Center for their services. Cheryl Jaworowski also reported the Drop-In Center must be audited as one of our contract agencies. At this point, she has provided that service which disallows her for setting rates for this program. Tony White also noted General Funds are dwindling and this prohibits funding of other programs which might require a match or subsidy.

2. Meeting Evaluation

Judy Hutchins reported the meeting was excellent and she enjoyed the peer mentor presentation. She noted there was much good information presented.

XIII. Adjournment

Moved by Virginia DeRosia, supported by Roger Frye, to adjourn the meeting. Motion carried. This meeting adjourned at 4:15 p.m.

[signed on 08/09/12]

Alan Fischer, Secretary

[signed on 08/09/12]

Gary Nowak, Chair

Diane Hayka
Recorder via digital recording