

**Northeast Michigan Community Mental Health Authority Board
Board Meeting
June 14, 2012**

I. Call to Order

Chair Gary Nowak called the meeting to order in the Board Room at the Alpena office at 3:00 p.m.

II. Roll Call and Determination of a Quorum

Present: Linda Canfield, Virginia DeRosia, Alan Fischer, Roger Frye, Marie LaLonde, Terry Larson, Gary Nowak, Tom Young

Absent: Richard Anderson, Judy Hutchins, Tom Mullaney (excused), Pat Przeslawski (excused)

Staff & Guests: Carolyn Bruning, LeeAnn Bushey, Deb Hemgesberg, Cheryl Jaworowski, Ed LaFramboise, Cathy Meske, Tony White, Peggy Yachasz

III. Information and/or Comments from the Public

There were no comments presented.

IV. Educational Session – Self-Determination

Ed LaFramboise introduced Deb Hemgesberg, Project Manager. He notes she has been employed with the Agency for four years. She supervises the residential group homes as well as oversees the self-determination program.

Judy Hutchins arrived at 3:02 p.m.

Deb Hemgesberg reporting the self-determination process is based on four guiding principles – freedom, authority, support and fiscal responsibility. The consumers are free to choose where they live, with whom they live and what kind of lifestyles they want. She reviewed the importance of budget development which is based on the person-centered planning process in the development of the services needed for the individual. The services are based on principles needed to assure the consumer has a good life in the least restrictive environment.

Richard Anderson arrived at 3:07 p.m.

Ms. Hemgesberg reports the consumer does not directly receive the money for their plan. The money is handled by one of three fiscal intermediaries who process the bills for the services. The fiscal intermediary processes payroll for staffing, workers' compensation, taxes, etc. They assure record documentation supports the timesheet documentation. She notes the agency is payor of last resort and assures the services and/or products are paid for by the state plan, Medicare or any other means prior to paying with agency funds. There is a tracking mechanism in place to assure what is being paid for are authorized services and are medically necessary. She notes it is very important to keep the supports coordinator involved to determine spikes in service needs or lapses in dollars not spent.

Ms. Hemgesberg reported if the consumer chooses to hire their own staff, those staff must not have any felony convictions involving vulnerable adult abuse.

Deb reviewed costs comparing a case employing direct agency services versus personal employment services, which on average reflects considerable savings (i.e., \$117,000 versus \$73,000). Ed LaFramboise noted the Robert Wood Johnson organization has studied costs of self-determination and has also found significant cost savings.

Cheryl Jaworowski noted a consumer is able to get more units of service at a lower cost; however, Cathy Meske reported the services still must be medically necessary. Alan Fischer

inquired about quality of services. Ms. Hemgesberg reported there are safeguards in place to assure the services are of good quality and that consumers are satisfied with services. She concluded by sharing some success stories of consumers involved in the Self-determination program.

V. Consent Agenda

1. Approval of Minutes

2. Resolution

a. Community Event Resolution for September 28, 2012

Resolution: Special License for Sale of Beer, Wine and Spirits

WHEREAS, THE NORTHEAST MICHIGAN COMMUNITY MENTAL HEALTH AUTHORITY IS HOSTING A COMMUNITY EVENT TO RECOGNIZE THE PROGRESS OF NORTHEAST MICHIGAN COMMUNITY MENTAL HEALTH AUTHORITY UNDER THE LEADERSHIP OF RETIRING DIRECTOR, CHARLES A. "TONY" WHITE, AND

WHEREAS, THE EVENT WILL INCLUDE THE SALE OF TICKETS FOR BEER, WINE AND SPIRITS NECESSITATING A SPECIAL LICENSE FOR SALE OF BEER, WINE AND SPIRITS FOR CONSUMPTION ON THE PREMISES;

NOW BE IT RESOLVED, THAT NORTHEAST MICHIGAN COMMUNITY MENTAL HEALTH AUTHORITY, THROUGH ITS DULY AUTHORIZED OFFICERS, MAKE APPLICATION TO THE MLCC FOR A SPECIAL LICENSE FOR THE SALE OF BEER, WINE AND SPIRITS, FOR CONSUMPTION ON THE PREMISES TO BE IN EFFECT ON SEPTEMBER 28, 2012 AT THE ST. ANNE'S PARISH CENTER, 817 SABLE, LOCATED IN THE CITY OF ALPENA, COUNTY OF ALPENA FOR NORTHEAST'S COMMUNITY EVENT.

[signed by Gary Nowak, Chair and Alan Fischer, Secretary]

Moved by Linda Canfield, supported by Virginia DeRosia, to approve the Consent Agenda as presented. Motion carried.

VI. July Monitoring Reports (done in June due to Postponement of Strategic Planning)

1. Budgeting 01-004

Cheryl Jaworowski reviewed the Statement of Revenue and Expenses for April 2012. She reports Medicaid is significantly underspent and General Funds were slightly overspent. She reported she has reviewed all variances noted in this report and they are all timing issues.

a. Fletcher Street Additional Electrical Costs

Cheryl Jaworowski reported the final bills for the Fletcher Street project have all come in now. There is an additional needed for \$7,225.75 resulting from electrical change orders.

Moved by Roger Frye, supported by Marie LaLonde, to approve additional miscellaneous electrical and lighting invoices in the amount of \$7,225.75.

Roll call vote: Ayes: Richard Anderson, Linda Canfield, Virginia DeRosia, Alan Fischer, Roger Frye, Judy Hutchins, Marie LaLonde, Terry Larson, Gary Nowak, Tom Young; Nays: None; Absent: Tom Mullaney, Pat Przeslawski. Motion carried.

2. Asset Protection 01-007

Tony White reviewed the Asset Protection monitoring report with Board members. He reported a previous concern regarding FDIC deposit insurance coverage has been resolved; the agency now uses five banks to spread the funds to avoid risk. He also noted the report addresses the fleet of vehicles the agency owns.

Mr. White noted we have also included a loss run going back to 1983.

3. Community Resources 01-010

Tony White reviewed this report with board members noting the many workgroups with which the agency staff are active participants. He noted these efforts to collaborate are worth the effort as trust builds among the agencies. He reported that collaboration with the health centers is the highlight of current activity.

Moved by Terry Larson, supported by Linda Canfield, to accept the July monitoring reports as presented. Motion carried.

VII. Board Policy Review and Self Evaluation

1. Community Resources 01-010

There were no changes recommended to the policy. There were no comments related to the content.

2. Public Hearing 02-010

There were no changes recommended. There were no comments related to the content.

VIII. Linkage Reports

1. Northern Affiliation

a. Board Meeting Update

Tony White reported he and Gary Nowak attended the Affiliation Board meeting last week. The minutes are not yet available. He reports the Board received reports regarding various functions provided through the Affiliation. MyAvitar was discussed, which is an upgrade that will provide an easier interface to the electronic record.

2. Board Association

a. Spring Conference Report

Gary Nowak reported he attended three modules at the conference and the Leadership presentation was very good. Ed LaFramboise reported Tony White received recognition for his years of service as that was his last Board Association Conference he will be attending prior to his retirement. Tom Young enjoyed the conference and the session about working with the FOHCs noting it is easy to collaborate but when it comes to billing and accounting, integration becomes difficult. He also reported that one reason school-based clinics work is that children will seek out mental health services without stigma. He also noted that Tony White participated in a post-conference institute that was focused on Gentle Teaching.

There was considerable discussion at the conference about the potential for realignment of the public mental health system due to the Dual-eligible plan as well as the potential effect of the Poleski bills. The Poleski bills, if passed, would collapse the Coordinating Agencies (CAs) into the PIHPs. Among the many unknowns are questions about the likely reduction in the number of PIHPs as well as how their regions might be structured.

Mr. White reported Lynda Zeller, MDCH Deputy Director, recently noted that by August the Department may release their plans. Mr. White notes this could occur after our planning session. Discussion ensued as to whether it might be useful to postpone the Planning Session until this is known. At this point, the Planning Session will remain during the August Board meeting.

IX. Chair's Report

1. MACMHB Regional Forum

Gary Nowak reminded Board members the Regional Board Member Forum for the Northern Region begins tomorrow at 7:30 p.m.

2. July Meeting Conflict

Gary Nowak requested meeting be changed to third Thursday for the July meeting due to a schedule conflict. Board members concurred.

Moved by Richard Anderson, supported by Virginia DeRosia, to approve meeting date change. Motion carried.

3. Employee Recognition Events

Diane Hayka notified Board members the annual Employee Recognition luncheons have been scheduled for the third week of July. Board members will receive a mailing to identify recipients and provide location of the luncheons for their county. They were encouraged to call in their reservation once they receive the notice.

X. Director's Report

1. General Fund Benefit Discussion

Tony White addressed the current year General Fund shortage. Cathy Meske reported she met with the Consumer Advisory Council on Monday night to review the proposed plan to tighten access for those consumers whose services are subsidized by general funds. She noted that consumers that will be affected by the plan are those that receive outpatient-only services and doctor-only services—approximately 650 consumers. Appointment times with medical and outpatient staff will be restricted to 4 hours per provider a week with the Medical Director having 1 ½ hours available for general fund services. There will also be some services not covered for this population such as employment services, drop-in center, clubhouse, respite, community support and supported independence. Consumers needing these services will be referred to other providers such as vocational rehabilitation. Gary Nowak inquired whether there is a need to use the fund balance to assure consumers are seen. Cathy Meske reported that may be necessary for those consumers general fund consumers who we hope to be able to continue to provide the more intensive services such as ACT and case management. Alan Fischer inquired whether emergent situations would be handled to avoid risk of hospitalization; Cathy Meske assured the board that crisis intervention services will be covered.

2. CMH/FQHC Risk Issue

Tony White reported several meetings have occurred between the health centers and the agency related to getting the integrated services. Concerns about the risk of costs associated with serving non-SED children not covered by Medicaid have become an impediment to. Other children are covered either through CMH or are covered by FQHC resources. Mr. White recommended that for the first year, Northeast offer to underwrite this as yet unknown cost of care; the source of funds would be general funds (if available) or fund balance. During this first year the consumer coverage mix will be determined and plans can then be made to reduce this risk for the future.

Tony White reported these counselors would be employed through the health centers. Ed LaFramboise reported Cathy Meske has offered to provide clinical supervision to those staff. Consensus of board members was to move ahead and develop language that would assume the risk.

3. Budget Update

Tony White reported that Medicaid will be increased slightly and that general funds were not cut for next fiscal year.

4. QI Council Update

The minutes were included in the mailing; there were no questions.

3. Consumer Advisory Council

Alan Fischer reported there was an election of officers and discussion of the Affiliation activities. As Cathy Meske reported earlier, the General Fund limitation was discussion with the Council.

XI. Information and/or Comments from the Public

There were no comments presented.

XII. Next Meeting

The next regularly scheduled meeting of Northeast Michigan Community Mental Health Authority Board will be held Thursday, July 19, 2012 at 3:00 p.m.

A. Set July Agenda

Due to postponement of the Strategic Planning Session, the July Agenda items will be those traditionally covered at the August meeting.

B. Evaluation of Meeting

Board members offered no comments in evaluation of this meeting.

XIII. Adjournment

Moved by Richard Anderson, supported by Marie LaLonde, to adjourn the meeting.

Motion carried. This meeting adjourned at 4:25 p.m.

_____ signed on 7/19/2012

Alan Fischer, Secretary

_____ signed on 7/19/2012

Gary Nowak, Chair

Diane Hayka
Recorder