

Linda Canfield suggested this video be used at the local health fairs as it is very informative and welcoming.

VIII. Tour of Fletcher Office Building

Board members and guests were provided with a tour of the Fletcher Street office.

IX. Budget Amendment

Cheryl Jaworowski reviewed the FY2011-2012 budget amendment. The Revenue Budget changes by \$3,542 only. The Expenditure by Line Item was reviewed. She noted dollars have been shifted from salaries to contracted employees. Much of this shift is due to losing a psychiatrist as an employee and replacing him with contract psychiatrists. Tony White noted that some doctors prefer to contract; cost tends to be neutral as employee benefit costs are rolled into hourly contract rates. The Board was informed Dr. Koppenol will be leaving at the end of her contract at the end of May. Cheryl Jaworowski reported the property and staff liability insurance cost is negative because the insurance company is paying the agency a significant dividend distribution.

Cheryl Jaworowski reviewed the capital purchases addressing in particular two small renovation projects for the Alpena and Rogers City offices. Expansion is occurring at this office adding more clinical services. The flooring at the Light of Hope Clubhouse will also be replaced.

The staff changes were reviewed with the Board. Tony White noted the full-time health home developer would be a position to develop the health homes identified in the dual eligible plan the state has submitted. This position would initially be a contract position. He reported this might be a RN or a master's level clinician with a background in primary health care.

Richard Anderson inquired about the costs for laptop computers identified in the capital budget amendment. Cheryl Jaworowski reported the costs include licensing and software needs as well.

The remainder of new positions was reviewed.

Moved by Richard Anderson, supported by Virginia DeRosia, to approve the FY11-12 Budget Amendment as presented. Roll call vote: Ayes: Richard Anderson, Linda Canfield, Virginia DeRosia, Alan Fischer, Roger Frye, Marie LaLonde, Terry Larson, Gary Nowak, Tom Young; Nays: None; Absent: Judy Hutchins, Tom Mullaney, Pat Przeslawski. Motion carried.

X. June Monitoring Reports *(done in May due to Postponement of Strategic Planning)*

1. Treatment of Consumers 01-002

The Recipient Rights materials were reviewed with no questions. This included the Semi-Annual Rights Report to the Department.

2. Budgeting 01-004

Cheryl Jaworowski reviewed the Statement of Revenue and Expenses for March 2012.

3. Financial Condition 01-005

The Balance Sheet was reviewed. Cheryl Jaworowski reported the cash and cash equivalents variance is due to paying back the Affiliation the unspent Medicaid from last year. Cheryl Jaworowski also reviewed the Community Foundation statement with board members. She reported the April statement was just received and the spendable amount increased significantly.

Tony White referred the Board to the letter of thanks sent to Board member Virginia DeRosia and Colleen White of the Ossineke Exceptional Friends; that organization has made a generous contribution to the CMH Fund which is reflected in the April Statement.

Moved by Tom Young, supported by Marie LaLonde, to accept the June monitoring reports as presented. Motion carried.

XI. Audit – Compliance Report

Cheryl Jaworowski presented the final version of the auditors' Compliance Report; this report was not complete when the Auditors present their report of Northeast's financial audit in February. She noted the report includes, on page 18, follow-up on the findings of their audit of the prior year.

XII. Board Policy Review and Self Evaluation

1. Board Job Description 02-003

There were no changes recommended to the policy. The Board found no issues with this policy.

2. Board Core Values 02-014

There were no changes recommended. Linda Canfield noted the language addresses the policy appropriately.

XIII. Linkage Reports

1. Northern Affiliation

Tony White reported last Friday North Country Community Mental Health hosted an open house in Petoskey, which the leadership staff of Northeast attended. Lynda Zeller, Deputy Director of the Department of Community Health met with the leadership staff of the three affiliate boards and discussed the State's dual eligible plan.

2. Board Association

a. Board Member Forum

Gary Nowak reported the Board Member forum will be held in Gaylord at Treetops Resort. Board members wishing to attend should let Diane Hayka know as soon as possible so accommodations can be made. Gary Nowak, Richard Anderson, and Linda Canfield noted they would attend the full sessions and Roger Frye and Tom Young will attend the Saturday session only.

XIV. Chair's Report

1. By-Law Revision

Gary Nowak noted a revision to the by-laws was discussed at the April meeting; he referred the board to two options included in the mailing. Option 1 would allow for the Board Chair to appoint a member at-large to the Executive Committee in the absence of a past chair; Option 2 would make this an elected position. Board members discussed concerns about county representation on the committee and the need to avoid "tying the Board's hands."

Moved by Richard Anderson, supported by Linda Canfield, to amend the first paragraph of the By-Laws Article VII, Section 1 as follows:

"The Executive Committee shall consist of four members: the Chair, Vice-Chair, Secretary of the Board and immediate past Chair. If the immediate past Chair is no longer a current member of the Board, the Board shall elect an additional board member to serve as an at-large member of the Committee. It is the preference of the Board to have all four counties represented on the Committee."

Motion carried.

2. Strategic Planning Discussion

Gary Nowak noted a memo was included in the mailing suggesting the planning session be scheduled for the August board meeting date due to the dual eligibility plan timeline. The 30-day comment period is currently underway after which the federal government may take sixty or more days to review the proposal; thus, by August, additional information may be available for the Board's consideration.

Tony White reported tentatively the Brush Creek Mill has been secured for the Planning Session on August 9.

XV. Director's Report (Part 2)

1. Dual Eligible Update

Tony White reported the materials included in the mailing include the Executive Summary of the plan submitted by the State to the federal government. He encourages board members, staff and any interested others to log in to offer support for the proposal. The link is located at the bottom of the Analysis from the Board Association.

2. QI Council Update

The minutes were included in the mailing; there were no questions.

3. Comprehensive Specialty Services Network (CSSN) Contract

Tony White reported this contract was received yesterday. The various revisions to the contract were reviewed with the Board. Language was added to more fully address self-determination services. He notes the language added defining "Home and Community Character" addresses assuring that a group home be more like a family home versus institutional in nature. He noted there is no change in the dollar amount from last fiscal year.

Moved by Roger Frye, supported by Alan Fischer, to approve the Comprehensive Specialty Services Network (CSSN) contract with North Country Community Mental Health as presented. Roll call vote: Ayes: Richard Anderson, Linda Canfield, Virginia DeRosia, Alan Fischer, Roger Frye, Marie LaLonde, Terry Larson, Gary Nowak, Tom Young; Nays: None; Absent: Judy Hutchins, Tom Mullaney, Pat Przeslawski. Motion carried.

4. Dewar Road Home Lease Extension

Tony White provided the Board with information related to a lease extension of the Dewar Road Home. The landlord of this home, Smith Properties LLC, has agreed to install central air-conditioning at this location with the lease extension. Once the lease is extended, work can get underway which would allow for the residents to enjoy the comfort yet this summer.

Moved by Marie LaLonde, supported by Virginia DeRosia, to approve the Dewar Road Home lease extension with Smith Properties LLC as presented. Roll call vote: Ayes: Richard Anderson, Linda Canfield, Virginia DeRosia, Alan Fischer, Roger Frye, Marie LaLonde, Terry Larson, Gary Nowak, Tom Young; Nays: None; Absent: Judy Hutchins, Tom Mullaney, Pat Przeslawski. Motion carried.

Tony White reported yesterday was the Walk-A Mile in-My Shoes Rally in Lansing; 15 consumers represented Northeast at the rally. In total, there were approximately 2,500 people at the rally.

XVI. Information and/or Comments from the Public

There were no comments presented.

XVII. Next Meeting

The next regularly scheduled meeting of Northeast Michigan Community Mental Health Authority Board will be held Thursday, April 12, 2012 at 3:00 p.m.

A. Set June Agenda

Due to postponement of the Strategic Planning Session, the June Agenda items will be those traditionally covered at the July meeting. Self-Determination was suggested as an Educational Session.

B. Evaluation of Meeting

Linda Canfield reported the meeting was productive with good discussion.

XVIII. Adjournment

Moved by Richard Anderson, supported by Tom Young, to adjourn the meeting.

Motion carried. This meeting adjourned at 4:35 p.m.

_____ [signed by Alan on 6/14/12]
Alan Fischer, Secretary

_____ [signed by Gary on 6/14/12]
Gary Nowak, Chair

Diane Hayka
Recorder