

Northeast Michigan Community Mental Health Authority Board

Board Meeting

January 12, 2012

I. Call to Order

Chair Gary Nowak called the meeting to order in the Board Room at 3:00 p.m.

II. Roll Call and Determination of a Quorum

Present: Richard Anderson, Virginia DeRosia, Alan Fischer, Marie LaLonde, Terry Larson, Gary Nowak, Pat Przeslawski

Absent: Linda Canfield (excused), Maggie Clay (excused), Tom Mullaney (excused), Judy Hutchins, Tom Young

Staff & Guests: Lisa Anderson, Carolyn Bruning, Lynne Fredlund, Amber Gunderman, Margie Hale-Manley, Ruth Hewett, Cheryl Jaworowski, Ed LaFramboise, Cathy Meske, Mary Mingus, Paul Rajasekhar MD, Maureen Sweet, Tony White, Peggy Yachasz

III. Information and/or Comments from the Public

There were no comments from the public.

IV. Educational Session – MACMHB – Medicaid Health Home Proposal

Gary Nowak reported this session would be postponed to the February meeting due to weather conditions.

V. Consent Agenda

A. Approval of Minutes

B. Contracts

1. Center for Positive Living Supports

Moved by Pat Przeslawski, supported by Virginia DeRosia, to approve the Consent Agenda as presented. Roll call vote: Ayes: Richard Anderson, Virginia DeRosia, Alan Fischer, Marie LaLonde, Terry Larson, Gary Nowak, Pat Przeslawski; Nays: None; Absent: Linda Canfield, Maggie Clay, Judy Hutchins, Tom Mullaney, Tom Young. Motion carried.

VI. Budget Amendment

Cheryl Jaworowski reviewed with the Board the proposed budget amendment addressing the changes in revenues and expenditures. Cheryl Jaworowski addressed the capital purchases noting there were two projects that were approved in last fiscal year's budget that are still underway and need to be included in this year's budget as well; those will be included in the next budget amendment.

Judy Hutchins arrived at 3:05 p.m.

Cheryl Jaworowski reviewed the Staffing – FTE's changes.

Tom Young arrived at 3:07 p.m.

Cheryl Jaworowski reported the 14 positions added were a result of the increased Medicaid revenues. Pat Przeslawski inquired about the sustainability of these positions. Mr. White noted that though there are many unknowns for future funding, the agency needs (and is expected) to use the resources made available to it for additional services.

Moved by Marie LaLonde, supported by Pat Przeslawski to approve the Budget Amendment as presented. Roll call vote: Ayes: Richard Anderson, Virginia DeRosia, Alan Fischer, Judy Hutchins, Marie LaLonde, Terry Larson, Gary Nowak, Pat Przeslawski, Tom Young; Nays: None; Absent: Linda Canfield, Maggie Clay, Tom Mullaney. Motion carried.

VII. January Monitoring Reports

1. Emergency Executive Succession 01-006

Gary Nowak noted this monitoring report has not changed from the previous report and the Director succession will be discussed later in this meeting.

Moved by Pat Przeslawski, supported by Virginia DeRosia, to accept the January monitoring reports as presented. Motion carried.

VIII. Board Policy Review and Self Evaluation

A. Emergency Executive Succession 01-006

There were no changes recommended to the policy.

B. Chief Executive Role 03-001

There were no changes recommended.

C. Grants or Contracts 01-011

This policy was discussed at the December meeting with action tabled to consider new language related to the need for expedited approval of contracts in certain unique circumstances.

Following discussion of the proposed policy amendment, the board suggested revisions to the proposal that would be less limiting, both in scope and in total cost of such contracts. Tony White will redraft and bring this back to the February meeting.

IX. By-Law Review

The By-Law revisions were reviewed with the Board. The Mission Statement was updated to include the language previously approved by the Board, and language was added to allow teleconference meetings of committees.

Moved by Terry Larson, supported by Richard Anderson, to approve the revisions to the By-Laws as presented. Motion carried.

X. Linkage Reports

A. Consumer Advisory Council Update

Board members were updated on this meeting at the December meeting. The minutes of that meeting were included in the mailing.

XI. Chair's Report

A. Cathy Meske Thank You

Gary Nowak expressed his thanks for Cathy Meske being instrumental in the Peer Support Customer Services welcoming program. He noted the Northern Affiliation has also expressed their appreciation of the welcoming atmosphere in our Alpena office.

B. Executive Committee Report

Gary Nowak reported the Executive Committee met on Tuesday following notification by Director Tony White of his plan to retire September 30, 2012. He noted the Executive Committee discussed options including the Board's executive succession policy, noting that Ed LaFramboise is currently identified to stand in under emergency circumstances. Mr. Nowak noted that the Committee spoke with Ed during their meeting and concurred that Ed LaFramboise would be an outstanding candidate to assume this role; the consensus of the Committee was to recommend Ed LaFramboise for the position of Director effective October 1, 2012. Ed LaFramboise provided Board members with highlights of his previous experience as well as his tenure here at Northeast. Prior to joining Northeast he worked at Northville Residential Training Center operated by the Department and after that at Macomb County Regional Center developing a

group home system. He noted his BA is from Western Michigan, MA from Wayne State University and is a licensed Masters Level Social Worker.

Alan Fischer requested Ed to address the issues he feels will be most challenging in the next few years other than budgets. Ed responded noting the Affordable Care Act and the Dual Eligible project will be potentially challenging; Health Homes may be a option. The Board Association is putting together a recommendation for CMHSPs becoming health homes for specialty populations such as those we serve.

Board members discussed their obligations for due diligence as well as the risks that might be associated with bringing in new leadership unfamiliar with the local, and potentially, the state environment in these most uncertain of times. Pat Przeslawski noted that Ed LaFramboise has the background to fill the Director's role and the Board has confidence in him.

Moved by Richard Anderson, supported by Judy Hutchins, in recognition of the notification by Director Tony White of his intent to retire effective September 30, 2012, the Board names Ed LaFramboise as Mr. White's successor to be effective October 1, 2012.

Terry Larson noted compensation would need to be addressed. Tony White noted that compensation as Director this would be determined during the contract negotiations between the board and the new Director; meanwhile, the current Director would be able to establish compensation (as Director-designate) during the transition. Tony White reported he and Ed would be drafting a timeline to address the various duties and developments during this transition process.

Roll call vote: Ayes: Richard Anderson, Virginia DeRosia, Alan Fischer, Judy Hutchins, Marie LaLonde, Terry Larson, Gary Nowak, Pat Przeslawski, Tom Young; Nays: None; Absent: Linda Canfield, Maggie Clay, Tom Mullaney. Motion carried.

C. Winter Conference (Feb 14 & 15 – Causeway Bay Hotel Lansing)

Gary Nowak reported the Winter Conference is scheduled for February 14 and 15. As the February board meeting will be most likely after the early-bird registration, Board members were requested to contact Diane Hayka as soon as they determine whether they are attending.

XII. Director's Report

1. Foundation Spendable Recommendation

Tony White reported the Endowment Fund was established several years ago to generate funds for consumer services not covered by other means. At this point, there is \$6,800 in the fund as spendable. Mr. White suggested \$4,000 dollars be allocated to a FY2012 fund to support individual consumers seeking competitive employment or independent living. The guidelines for spending those funds were outlined noting a committee of four staff would review the requests. Alan Fischer voiced concerns related to disallowing employees and board members from benefiting if they would qualify otherwise.

Cathy Meske reported the use of the funds would promote the agency's mission, i.e., to support people we serve who are seeking employment and independent living arrangements.

Moved by Terry Larson supported by Richard Anderson to adopt the Foundation Fund proposal as presented. Alan Fischer moved to amend the motion to allow employee and board member consideration. The motion to amend failed due to lack of support. Roll call vote: Ayes: Richard Anderson, Virginia DeRosia, Judy Hutchins, Marie LaLonde, Terry Larson, Gary Nowak, Pat Przeslawski, Tom Young; Nays: Alan Fischer; Absent: Linda Canfield, Maggie Clay, Tom Mullaney. Motion carried.

