

Northeast Michigan Community Mental Health Authority Board

Board Meeting

October 13, 2011

I. Call to Order

Chair Gary Nowak called the meeting to order in the Board Room at 3:00 p.m.

II. Roll Call and Determination of a Quorum

Present: Linda Canfield, Maggie Clay, Virginia DeRosia, Alan Fischer, Judy Hutchins, Marie LaLonde, Terry Larson, Gary Nowak, Pat Przeslawski, Tom Young

Absent: Tom Mullaney (excused), Richard Anderson

Staff & Guests: Carolyn Bruning, Lynne Fredlund, Ruth Hewett, Cheryl Jaworowski, Ed LaFramboise, Maureen Sweet, Tony White, Peggy Yachasz

III. Information and/or Comments from the Public

There were no comments from the public.

IV. Educational Session – Report on Dual Eligibility Forums

Tony White updated the Board with efforts undertaken to provide education to those consumers that would be affected by the dual eligibility transformation process underway. He noted there were four public forums held by the Agency, one in each county. The forums were publicized in the four newspapers as well as letters sent to the consumers within the agency having both Medicare and Medicaid. Mr. White reported for the consumers within the agency qualifying for both, costs of services are approximately six times more than consumers not dually eligible. He reported the consumers in this target population are about 1/3 of the consumers served; however, the costs are 2/3 of the budget. He noted the reason for the high cost of services for dual eligibles can be attributed to residential services and those consumers requiring 24-hour care.

Richard Anderson arrived at 3:04 p.m.

Mr. White reported Michigan is one of 15 states competing for a federal grant to re-engineer the way healthcare for this group will be managed. He noted this re-engineering includes integrated financial management along with behavioral healthcare and primary health care integration. The state initially conducted four forums throughout the state in July and August. The closest forum to this area was held in Gaylord; due to complaints about the few opportunities for input, the State added two more. Due to continuing complaints, the state then opened the input process to an online option with a deadline of October 7, 2011. They have since extended that deadline to October 14, 2011 at 5:00 p.m.

Tony White reported that the community mental health role in the future is almost certain to be changed. As the integration will include primary health care and behavioral healthcare, the larger companies will most likely have a clear advantage, i.e., the Medicaid Health Plans or possibly Blue Cross/Blue Shield. The Board Association's healthcare reform workgroup will be issuing guidance to the field soon that would focus on maintaining a strong CMH role in the management of care for our priority populations as "specialty-care" populations. The logic of such an approach, which is supported by the literature, is that no one knows CMH priority populations as well as this system; additionally, they tend to trust CMH.

Tony White reviewed a list of values that CMH has been dedicated to over many years: deinstitutionalization and community integration, person centered planning, supported employment, self-determination, etc. A serious question is raised as to whether another manager of services for these specialty population would retain these values.

Mr. White reviewed the questions included in the survey process for the input highlighting community mental health's strengths in maintaining a role for our population group. He reported community mental health knows they will not be at the "head of the table" but they should be at the table providing for the populations currently served.

Tony White suggested Board members wishing to complete the survey process do so by tomorrow at 5 p.m.

Richard Anderson inquired about the interaction with legislators regarding this process. Mr. White reported they are aware of this process, but because this is an administration-led process they are not yet well-informed about it.. Mr. White also noted the impact of this process was stressed at the recent Legislative Luncheon at the Light of Hope Clubhouse.

V. Consent Agenda

A. Approval of Minutes

B. Contracts

- 1. FY 10-11 NEMROC Amendment**
- 2. MDCH – Block Grant for BayView Center and System of Care**
- 3. FY 11-12 NEMROC Contract**
- 4. FY 11-12 Evergreen Recycling Contract**
- 5. Do All Inc. Contract**

Moved by Linda Canfield, supported by Virginia DeRosia, to approve the Consent Agenda as presented. Roll call vote: Ayes: Richard Anderson, Linda Canfield, Maggie Clay, Virginia DeRosia, Alan Fischer, Marie LaLonde, Terry Larson, Gary Nowak, Pat Przeslawski, Tom Young; Nays: None; Absent: Tom Mullaney; Abstain: Judy Hutchins Motion carried.

Tony White addressed the note in the consent agenda about the MDCH – Block Grant. Administration may propose the board change the financing arrangements for the System of Care for Children with serious emotional disturbances. He reported the grant contains a Wraparound program and requires a 50% matching grant funds which come from the Agency's General Funds. He noted that it may be to the Board's advantage to use new Medicaid funds (if available) instead of grant funds.

Gary Nowak reported he has suggested a policy be developed to address the signing of a contract when there are time constraints.

Cheryl Jaworowski reported all items on the consent agenda were included in the public hearing budget. There will need to be a budget amendment to address the slight increase in the Do All Inc. Contract.

VI. October Monitoring Reports

1. Budgeting 01-004

Cheryl Jaworowski reviewed the financial report for the month ending August 31, 2011. She noted that although both Medicaid and General Funds are underspent, the report includes a year-to-date loss of \$94,267 in local funds; this is due to very low interest earnings on invested cash.

Cheryl Jaworowski reported there will likely be about 5% of General Funds at fiscal year-end which can be carried forward to next fiscal year. She noted the Medicaid surplus will be returned to the Affiliation and they will be allowed to keep as carry forward or replenish the risk fund.

2. Compensation and Benefits 01-008

Tony White reviewed the Monitoring report with the Board related to compensation and benefits. The policy requires that compensation be fair and based upon a review of employment market for similarly situated staff. Tony White reviewed the Salary & Wage table depicting the

variances in salaries. He noted the greatest variance is in the paraprofessional staff which includes group home staff, community support staff and supported independent staff. He reported there has been a lot of turnover in that group of employees which results in the new staff starting to the bottom of the wage scales. Most boards contract out those services while Northeast directly operates them; thus, most group home staff are not covered by the Association's survey. Mr. White informed the Board of a survey conducted by Michigan Assisted Living Association (MALA) in 2008 which did address this group of staff, most of whom were employed by private non-profits; in that survey our staff wages significantly exceeded the average wages reported. This survey is possibly a better comparison to use for that group of employees.

Moved by Richard Anderson, supported by Marie LaLonde, to accept the October monitoring reports as presented. Motion carried.

VII. Board Policy Review and Self Evaluation

A. Annual Board Planning cycle 02-007

The Board reviewed the policy. Gary Nowak requested comments and none were provided.

B. Chief Executive Job Description 03-003

The Board reviewed the policy. There were no changes recommended.

C. Monitoring Executive Director 03-004

The Board reviewed the policy and a change to the attachment to the policy was approved to be in concert with the perpetual calendar.

Moved by Pat Przeslawski, supported by Linda Canfield, to approve the revision to Policy 03-004, Monitoring Executive Director as presented. Motion carried.

D. Ends 04-001

Tony White proposed Ends to be considered for this fiscal year. He noted the difficulties with previous Ends related to housing and employment for adults with serious mental illness which used Behavioral Pathways data; too often our sample sizes were too small to provide reportable statistics. Last year we added the S-OQ tool as a way to measure and track satisfaction and consumer perception of progress; that system proved unable to aggregate data and report it in useful ways. Further, we have found that consumers' perception of their present mental health status seems to be very much influenced by diagnosis. He noted that discussions have begun within the Northern Affiliation to find a different instrument to gauge consumer outcomes.

A new End was proposed for employment which would track number of data points related to the new Supported Employment program. A baseline would be established with this year's data, with targets being established next year.

Mr. White reviewed the sub-end targeted for children with serious emotional disturbances utilizing the CAFAS scores to measure success. Instead of using data report by Behavioral Pathways, we would use internally report data.

The sub-ends in the developmental disabilities remain the same with an increase in 5% in both supported employment and independent living.

There are no changes in the financial outcomes. The Community Education was expanded to utilize Partners in Prevention to plan community events and community education. .

Moved by Marie LaLonde, supported by Richard Anderson, to adopt the Ends Policy 04-001 as written. Motion carried.

VIII. Linkage Reports

A. MACMHB

1. Board Member Forum Update

Alan Fischer reported the forum was excellent. He noted the discussions during the "cracker barrel" showed that boards tend to operate in many different ways. Judy Hutchins noted it was a very informative forum. Tom Young noted the update from Lansing and what the state was doing was very interesting. The parliamentary discussion showed many variations by boards.

B. Northern Affiliation

1. Affiliation Board Meeting

The minutes of the September 7 Affiliation Board meeting were included in the mailing. This meeting was reported on at the September Board meeting as the meeting occurred the previous day. Board members had no additional comments related to the minutes.

C. Legislative Luncheon Update

Gary Nowak reported the luncheon had good turnout. Tony White reported Representative Pettallia was present; however, Senator Moolenaar was unable to attend but sent staff, Beverly Bodem, to represent him. Linda Canfield reported it was nice to have consumers feel comfortable to speak and make the legislators aware of their concerns.

D. Consumer Advisory Council

The minutes for the Consumer Advisory Council meeting held on September 12th were distributed to Board members. There were no questions or comments.

IX. Chair's Report

A. Perpetual Calendar Adoption

The revisions to the perpetual calendar addressed at the September meeting were adopted.

Moved by Richard Anderson, supported by Pat Przeslawski, to approve the revisions to the Perpetual Calendar as presented. Motion carried.

X. Director's Report

1. Office Space

Tony White reported Cheryl Jaworowski had attended a meeting with Alpena Marc earlier this afternoon. He noted the Executive Committee might be requested to convene to address the lease once all the details have been reviewed more thoroughly. Pat Przeslawski noted that the board would appreciate a briefing and map that would show the location of the offices and services throughout the service area.

Gary Nowak inquired as to whether costs were obtained to construct a new facility versus rental. Cheryl Jaworowski reported the cost would be anywhere from \$120 - \$150 a square foot. Gary Nowak inquired about the conditions of the Hillman Office and the issues with the current landlord regarding repairs. Cheryl Jaworowski reported we have expanded our office space to the full building which has eased the crowding issue there. The landlord has completed some of the maintenance issues.

2. QI Council Update

Tony White reported the minutes from the last meeting were included in the mailing. He noted many of the same issues discussed earlier in this meeting were covered.

XI. Information and/or Comments from the Public

There were no comments presented.

XII. Next Meeting

The next regularly scheduled meeting of Northeast Michigan Community Mental Health Authority Board will be held Thursday, November 10, 2011 at 3:00 p.m.

A. Set November Agenda

The November schedule was reviewed. Tony White reported Alan Bolter, Associate Director, MACMHB, will be here next month to provide information for the Board about Association and state-level issues.

B. Evaluation of Meeting

Pat Przeslawski noted the dual eligible presentation was thorough but exhausting to follow and comprehend all the variables and potential outcomes of such a process.

XIII. Adjournment

Moved by Pat Przeslawski, supported by Richard Anderson, to adjourn the meeting.

Motion carried. This meeting adjourned at 4:35 p.m.

{signed on 11/10/11}
Virginia DeRosia, Secretary

{signed on 11/10/11}
Gary Nowak, Chair

Diane Hayka
Recorder